



PO Box 116 White Salmon, WA 98672
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Vendor Guidelines

Please review the information below and be sure to email or call if you have questions.

The Festival will open at 2:00pm Friday, June 1st and the event officially ends at 5:00pm Sunday, June 3rd.

Minimal required operational hours:
Friday **2:00 pm until 6:00 pm**
Saturday **11:00 am until 6:00 pm**
Sunday **11:00 am until 4:00 pm**

(The main stage has events and music performing long after these hours of operation; you are welcome to stay open as late as you'd like to make additional sales.)

***All vendors/participants must provide a Certificate of Liability Insurance that states:**

- 1) Coverage for the dates of the festival: **June 1st- June 3rd**
- 2) General Liability Insurance at **\$1,000,000 (minimum)**
- 3) Bingen/White Salmon Community Festivals listed as **"Additional Insured"**

All units must be in place no later than 2:00pm on Friday, June 1st.
Check in & Setup can begin Friday morning at 9:00am. Please do not set up without contacting a Spring Festival vendor official.

No vehicles are allowed to drive on the park lawn without prior approval. No vehicles will be allowed on the lawn after 1:30pm Friday afternoon or in the event of rain.

Vendors are responsible for providing their own tables, chairs, canopies, and display equipment – **the festival only provides the space**. Due to unpredictable weather it would be beneficial to come with a canopy.

The festival will be held wind, rain, or sunshine! Please plan accordingly and bring weights or tie downs for your tent or canopy that can be used for pavement or lawn depending on where your booth will be located at the park.

The festival will have bags of ice for sale at the park location.

All merchandise must be kept within the bounds of your rented space. No merchandise can be blocking the walkway to through foot traffic.

Please send a detailed list of the merchandise you will be selling and a photo of your booth with your application.

If your concession requires electricity, to hook up to power, you must have at least a 14awg (wire gauge size) 3 pin cord. Electrical cords which have the ground pin removed or otherwise disabled will not be allowed and will be subject to a fine from the Washington State Dept. of Labor & Industries. This includes all extension cords being used. There will be a state inspector on site. Your space may be some distance from the outlet, please plan accordingly.

Minimal overnight security is provided; merchandise should be removed or covered and securely locked. The committee is not responsible for lost, stolen, or damaged items.

Dogs and other pets are not allowed on the park grounds without prior approval.

In order to maintain a safe family atmosphere, the following items are not allowed for sale or display: No marshmallow guns, pop rocks, squirt guns, snappers, noise makers, weapons of any kind (real or toy) adult oriented items, items that leave waste or debris, drug paraphernalia.

Sale of body jewelry is allowed at Spring Festival; however, no piercing or tattooing, with the exception of henna, is allowed. Any vendor found in violation of our family-friendly atmosphere will immediately be asked to remove offending items or leave without a refund of any kind, and may not be allowed to return.

A vendor hospitality volunteer will be available to provide you with restroom breaks.

Food vendors are required to have the following items at their booths:

A functioning fire extinguisher & garbage cans for inside and outside of your display area is required. Vendors will be responsible for disposal of garbage into the provided dumpsters. A local Health Permit which can be obtained by contacting Klickitat County Health Dept. Address & Ph#: PO Box 159, White Salmon, WA 98672. 509-493-2294

Any cancelations received after May 20th will not receive a refund.